Park Hill Infants' School

All different, All equal, All achieving

Monday 2nd November 2026

Dear Parents/ Carers,

Parent/ Teacher Consultations – November 2026 – Class 3

During our Parent/ Teacher Consultations in November, we will be offering you the opportunity to discuss your child's progress and development. Bookings will be available for parent/ teacher consultations via parents-booking

The booking window for you to book an appointment with your child's teacher will be open from **9am on Wednesday 4th November until 3.30pm on Friday 13th November**.

During the booking window, please visit this website and enter your email address to login - https://parents-booking.co.uk/parkhillinfant - and book your appointment.

Appointments will be booked on a first come, first serve basis. Please ensure that you book between these times as requests made after this time may not be accommodated. If you experience any technical difficulties, please contact the school office.

Appointments will be face-to-face and arranged for the duration of **10 minutes per child**. It is important that you attend on time for your allotted time, to avoid delays to other parents and carers. These appointments must end promptly in order to run on time.

After you have booked your time slot you will receive a confirmation email confirming your booking from www.parents-booking.co.uk

The dates for Parent/ Teacher Consultations are:

- **Monday 23rd November from 3.40pm – 5pm**
- **Tuesday 24th November from 3.40pm – 5.30pm**
- **Thursday 26th November from 3.40pm – 5pm**

If your child has a Special Educational Needs Support Plan or EHCP, please do not book an appointment via parents-booking.co.uk. Your child's teacher will contact you to arrange a separate meeting in either the week starting Monday 9th November or Monday 16th November.

Yours sincerely,

Ms J Charman
Executive Headteacher